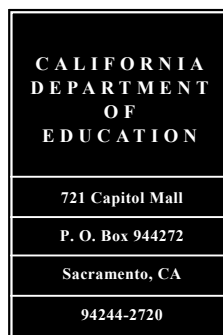




DELAINE EASTIN
State Superintendent of Public Instruction



February 28, 2002

Catherine Conrado, Ed.D.
Director of Special Education
El Dorado Union High School District
P.O. Box 1450
Diamond Springs, CA 95619-1450

**RE: Special Education Self Review: CDE EVALUATION OF SELF-REVIEW FINDINGS
AND CORRECTIVE ACTIONS**

Dear Dr. Conrado:

The California Department of Education (CDE), Special Education Division, is in receipt of your 2000/01 special education self-review. CDE appreciates your district's monitoring and supervision of local special education programs as evidenced by your undertaking of the self-review. As required by the Individuals with Disabilities Education Act (IDEA), CDE conducts a thorough evaluation of your self-review on three (3) levels. These include:

1. **Contents:** CDE ensures that all required components of the self-review have been submitted.
2. **Procedural Elements:** CDE ensures that the self-review was conducted according to required procedures.
3. **Findings and Corrective Actions:** CDE ensures that the self-review contains valid findings and appropriate corrective actions.

CDE has evaluated all three levels of your district's special education self-review. The purpose of this correspondence is to inform you that corrective actions, as proposed in your self-review, have been accepted by CDE as written, with the following exceptions:

1. Some corrective actions contained in your district's self-review may have already been modified as the result of your discussions with CDE personnel since June 30, 2001. Any such modifications confirmed in writing by CDE are hereby approved and should be implemented as soon as possible.
2. All evidence of completion of student-specific corrective actions must be received by CDE no later than June 30, 2002.
3. All systemic corrective actions implemented by your district must include all four of the following components with specific timelines for completion. Any systemic corrective action that did not previously include all four components with a specific timeline is hereby modified, as follows:
 - a. Review and revision of applicable policies and procedures no later than March 31, 2002,
 - b. Dissemination of the policies and procedures to both administrators and staff no later than April 30, 2002,
 - c. Training for administrators and staff effected by the applicable policies and procedures no later than May 31, 2002,
 - d. Follow-up self-evaluation by your district six months to one year after training has been provided. CDE must receive evidence of completion no later than May 31, 2003.
4. Based upon your self-review and other information available to CDE, the following items have been identified as additional areas of systemic noncompliance in your district. For each additional

area identified, your district must implement a systemic corrective action with all four required components.

<u>Site/District</u>	<u>Item #</u>	<u>Issue</u>
961853	2-4-4	Three year reevaluation assessments
961853	3-2-5	Modifications and supports
961853	3-2-10	Frequency, duration and location of recommended services
961853	3-2-11	Inclusion of Extended School Year, voc/career or type of PE
961853	3-2-12	Transfer of student's rights
961853	3-3-4	Notification of parents
961853	3-3-5	Periodic review of IEP
961853	3-5-9	SLD certification
961853	3-6-2	Transition service language needs
961853	6-1-2	Notification of parents
961853	6-1-2.10	Transfer of student's rights

Please note that CDE expects the self-review process to be a valid and reliable district assessment that results in an accurate and comprehensive determination of your district's compliance with the requirements of IDEA. As part of CDE's overall quality assurance process, your self-review, in addition to other compliance and performance data, will be used to determine the extent of your district's continuing participation in focused monitoring.

Pursuant to Special Conditions imposed by the U.S. Department of Education, Office of Special Education Programs (OSEP), 20 California school districts will be selected for federal review. Should your district be selected, your self-review documents and CDE's subsequent evaluation of your district's compliance with IDEA will be submitted to OSEP in June 2002.

Written evidence that your district has implemented corrective actions may be submitted electronically on a 3½-inch floppy disk or by e-mail. For information sent electronically, please use Word for narrative and Excel for tables. Hard copy documents may be submitted by fax or by surface mail, as follows:

Robert Snowden, Consultant, FMTA 5
Special Education Division
California Department of Education
515 L Street, Suite 270
Sacramento, CA 95814

telephone: 916-327-4221
e-mail: bsnowden@cde.ca.gov
fax: 916-327-3534

Sincerely,

Michael P. Warych, Ed.D., Administrator
Focused Monitoring and Technical Assistance - Unit 5
Special Education Division

MW:BS:db

cc: SELPA Director
FMTA 5 Consultant
File